

# Health, Safety and Welfare

## Policy Statement



The National Ice Centre accepts its duty under the Health and Safety at Work etc Act 1974 and is committed to providing and maintaining safe and healthy working conditions and appropriate welfare arrangements for all of its employees. It also accepts its duty under the Act to other persons using its buildings and facilities or affected by work carried out by, or on behalf of the National Ice Centre.

National Ice Centre will be proactive in taking all reasonable steps to prevent injury and ill health by ensuring:

- safe and healthy workplaces, equipment and procedures.
- continuous improvement in health and safety standards.
- provision of sufficient resources to meet the requirements of this policy.
- this policy is brought to the attention of all employees.
- suitable and sufficient training, information, instruction and supervision.
- proper welfare facilities and arrangements

The effectiveness of this policy will be reviewed at intervals not exceeding three years.

## Responsibilities

### National Ice Centre Board

- Ensure that suitable resources and strategic direction are available to discharge the National Ice Centre's health and safety responsibilities.

### Chief Executive

- Issue the Corporate health, safety and welfare policy statement.
- Ensure that Senior Leadership Team and Department Managers discharge their responsibilities.
- Ensure that financial and other resources are available to meet health, safety and welfare responsibilities.
- Be aware of the general requirements of health, safety and welfare legislation relevant to the activities and areas under their management and the overall policies and expected standards of the National Ice Centre.

### Senior Leadership Team and Department Managers

- Take an active and visible role in the management of health, safety and welfare within their department.
  - Ensure the development of health, safety and welfare strategies and plans to achieve and maintain compliance with health, safety and welfare legislation.
  - Ensure that financial and other necessary resources are available to meet health, safety and welfare responsibilities.
  - Ensure that all Supervisors fulfil their role and responsibilities in the effective management of health, safety and welfare.
  - Be aware of the general requirements of health, safety and welfare legislation relevant to the activities and areas under their management and the overall policies and maintain the expected standards of the National Ice Centre.
- The arrangements for implementing this policy are detailed on the NIC Health and Safety intranet and in the NCC Corporate Safety Manual - Safety Policy and Arrangements, which is accessible and readily available to all employees.
  - A regular meeting will take place where health, safety and welfare matters can be raised and discussed.
  - Professional health, safety and welfare assistance is provided through Nottingham City Council's Corporate Safety Advice team supported by access to other specialized services and support.

### All Employees

- Co-operate with the National Ice Centre to ensure compliance with health, safety and welfare legislation.
- Take reasonable care for their own health and safety and that of others who may be affected by their acts or omissions at work.
- Use plant, machinery, equipment, dangerous substances and other safety devices in accordance with health and safety information, instruction and training they have been provided with or seek appropriate guidance.
- Where an imminent and significant risk to a person's health or safety exists, the activity being undertaken should be stopped and when safe to do so, their line manager contacted.
- Immediately report accidents, violent incidents, near misses, dangerous occurrences, hazardous workplaces or defective equipment to their line manager.

Martin Ingham Chief Executive  
September 2022

A handwritten signature in black ink, appearing to read "Martin Ingham".