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| **REF:** | **TASK/ACTIVITY:** | | | | | | | | | | | **ASSESSMENT DATE:** |
| **DEPT:** | **LOCATION:** | | | | | | | | | | | **ASSESSED BY:** |
| **Who may be affected by the task/activity?** | **Venue Employees** |  | **Public** |  | **Contractors** |  | **Promotors /Production** |  | **Other (please specify)** |  | **MANAGERS NAME:** | |
| **HAZARD** | **SAFETY RISK** | | | | **SAFE WORKING PRACTICE/CONTROL MEASURES** | | | | | | | |
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| **Further action required :** |  | |
| **Action to be undertaken by :** |  | **Review Date:** |
| **The Residual risk rating must be calculated taking into account control measures already in place.**  **Severity**  **X Likelihood**  **=** **Risk Rating** | | |
| **Guidance on risk rating.**  **‘Risk Rating’** is a means of ‘measuring’ the risk by multiplying the *severity* by the *likelihood* e.g. a *severity* factor ‘MODERATE’ with a *likelihood* factor ‘POSSIBLE’ would give a risk rating of 2 x 2 which, of course, gives a ‘score’ of 4.  **‘Severity’** is rated as follows:   * FACTOR 3 = death, major injury and occupational diseases as defined by RIDDOR 2013 * FACTOR 2 = ‘over 3 day’ injuries as defined by RIDDOR 2013 * FACTOR 1 = injuries where persons may be off work for less than 7 days, or not at all   **‘Likelihood’** is rated as follows:   * FACTOR 3 = could happen anytime * FACTOR 2 = might happen sometimes * FACTOR 1 = where harm is unlikely to occur   **Risk ratings:**   * (**HIGH RISK**) From 6 - 9 INTOLERABLE RISK LEVEL Immediate action required. * (**MEDIUM RISK**) From 3 - 5 TOLERABLE RISK LEVEL Risks must be reduced so far as is practicable. * (**LOW RISK**) From 1 - 2 BROADLY ACCEPTABLE RISK LEVEL Monitor and further reduce where practicable   **Please note.** Priority should be given to hazards that affect large numbers of people and/or could result in serious injury. | | |
| **IMPORTANT - This risk assessment should be reviewed every 24 months, or whenever there is a significant change in the task or activity and following any accident or incident involving this task or activity.** | | |